



ASSABAH ARTS AND SCIENCE COLLEGE, VALAYAMKULAM

(Affiliated to University of Calicut, Recognised by Govt. of Kerala,

Run by Assabah Association Trust)

Phone : 0494 654 333

www.assabahasc.org.in assabahasc@gmail.com

IQAC ACTION TAKEN REPORT

2020-2021

ASSABAH ARTS AND SCIENCE COLLEGE, VALAYAMKULAM

(Affiliated to University of Calicut, Recognised by Govt. of Kerala,

Run by Assabah Association Trust)

Phone : 0494 654 333

www.assabahasc.org.in, assabahasc@gmail.com

IQAC ACTION TAKEN REPORT 2020-2021

The College has implemented the following decisions of the IQAC.

S.I.No	Action Plan	Action Taken
1.	Implementation of new ERP (Embase) System.	<ul style="list-style-type: none">• College has implemented a new ERP system namely Embase Pro suite.• They provided mobile application for students, teachers and parents,• It provide various modules like LMS, Attendance, Fees, Examinations, etc.,
2.	Ensure the preparation of department time table and action plan and academic calendar in consultation of academic committee and council.	<ul style="list-style-type: none">• Prepared by all relevant departments, compiled by IQAC, and forwarded to the concerned departments for implementation.• Conducted meetings of the Academic Council and thereby Department council, properly.
3.	Ensure a centralised internal Examination process for the smooth conduction of Internal examinations.	<ul style="list-style-type: none">• Established an Internal examination cell.• Mr. Anandhakrishnan C, Department of Physics appointed as the internal Examiner in charge.• One faculty from all other departments are the committee members
4.	Create a digital platform to take steps to boost curricular and non-curricular activities.	<ul style="list-style-type: none">• An official You Tube channel for college was established on September 8th 2020. It was inaugurated by Principal, Prof, VK Aboobacker. The teachers provided the class content videos through this channel.• The departments conducted Webinars through this you tube channel• Assabah Instagram page was established on July 28th 2020.• Through this Instagram page students participated various online competitions conducted by the clubs.
5.	Promote teachers engagement in FDP/Seminar/Conferences.	<ul style="list-style-type: none">• Around 5 teachers from various departments participated in various online FDPs.
6.	Ensure proper conduct of PTA meeting to evaluate the performance of students.	<ul style="list-style-type: none">• PTA meetings are conducted twice a semester to evaluate overall performance of the students
7.	Ensure transparency in the selection and administration of open courses under CBCSS.	<ul style="list-style-type: none">• A systematic allocation system was followed for open course selection and administration.• Mrs. Safira EM was nominated for this procedure for IQAC.

8.	Ensure proper semester wise result analysis.	<ul style="list-style-type: none"> • A common result analysis sheet is provided by IQAC for each semester wise result. • Principal, Management, class teachers, HOD and IQAC together analyse the result and took the necessary steps.
9.	Ensure the proper increase of adequate infrastructure and physical facilities.	<ul style="list-style-type: none"> • Proposal for new buildings, class room and other facilities was forwarded to management.
10.	To strengthen women's empowerment by promoting WDC.	<ul style="list-style-type: none"> • WDC conducted webinars and Essay writing competitions for the motive of empowerment of women.
11.	Ensure the students participation in NSS, Physical Education department, other clubs and Students union, Fine Arts committee, college magazine and departmental activities.	<ul style="list-style-type: none"> • IQAC monitored the students participation to NSS, Physical Education department, other clubs and Students union, Fine Arts committee, college magazine and departmental activities.
12.	Ensure adequate library facilities.	<ul style="list-style-type: none"> • 404 books were added, Using Koha software for library management.
13.	Organize Recreation Activities for faculties.	<ul style="list-style-type: none"> • Organized staff recreational activities and a staff tour on an important day by the Staff Club.
14.	Collect feedbacks from students, teacher, parents, employers and alumni and analyse it.	<ul style="list-style-type: none"> • Feedback on curriculum obtained from students, teachers, employers, parents and alumni, collected and analysed and suggestions were given to the concerned.
15.	Conduct the faculty development program relating to the New ERP system (Embase).	<ul style="list-style-type: none"> • Conducted one-day training program for teaching and office staff relating to Embase, a newly implemented ERP system.

IQAC Coordinator

Principal