



**ASSABAH ARTS AND SCIENCE COLLEGE, VALAYAMKULAM**

**(Affiliated to University of Calicut, Recognised by Govt. of Kerala,**

**Run by Assabah Association Trust)**

**Phone : 0494 654 333**

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**IQAC ACTION TAKEN REPORT**

**2023-2024**

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## **IQAC ACTION TAKEN REPORT 2023-2024**

The College has implemented the following decisions of the IQAC.

S.I.No	Action Plan	Action Taken
1.	Promote teacher involvement in orientation programs, faculty development sessions, workshops, conferences, and seminars.	Conducted workshops, seminars, and development programs for teachers and students
2.	Preparation of master timetable, action plan, and academic plan for this academic year.	Prepared by all relevant departments, compiled by the IQAC, and forwarded to the respective departments for implementation.
3.	Ensure the Grievance Redressal Committee Works effectively.	Grievance Redressal Committee formed as per the university regulations and Works effectively
4.	Ensure meticulous maintenance of trees, plants, and the lawn, while also dedicating efforts to enhance the overall beauty of the campus.	The IQAC has undertaken meticulous efforts to maintain and improve the green spaces on campus. This action has been taken to ensure the maintenance of trees, plants, and the lawn, as well as initiatives to enhance the overall beauty of the campus.
5.	Review the functioning of various committees established in accordance with university regulations.	Action was taken to assess the effectiveness and efficiency of the various committees formed in accordance with university regulations.
6.	Conducting an orientation program for higher secondary students and parents on various higher education opportunities	Conducted an orientation programme named "INSPIRE 2K23" for the higher secondary students and their parents under the monitoring of career guidance cell.
7.	Mentor –Mentee system will be followed.	The college took action to implement a mentor-mentee system, facilitating guidance and support among students. All the programme monitored by IQAC and Department of Psychology.
8.	Observe the teaching learning process in the classroom such as interactive teaching methods and experiential learning through field visit and study tours.	Conducted field visits and study tours.
9.	Co-curricular and extracurricular activities will be run by each department for students	Introduced modern teaching aids to make classroom sessions more interactive and engaging
10.	Conduct faculty development program on OBE implementing with ERP software.	Conducted faculty development program on OBE implementing with ERP software

11.	Collect feedbacks from students, parents, employer and alumni and analyse it.	Collected feedback from the various stakeholder and took necessary actions.
12.	Conduct the certificate courses under various departments.	Certificate courses have been conducted across various departments
13.	Organise various programmes based on different day observations.	Conducted various programmes based on the day's observations. All programmes were monitored by IQAC.
14.	Oversee the construction of an outdoor auditorium due to the insufficient space of the current one.	The IQAC has undertaken the responsibility of overseeing the construction of a new outdoor auditorium. This initiative aims to address the space limitations of the existing facility, ensuring a more accommodating and versatile venue for future events and activities
15.	Ensure the renovation of the existing library, as it lacks sufficient space to accommodate the growing number of students.	The renovated library was inaugurated
16.	Offer add-on programmes to the students.	The college provided add-on courses for students to enrich their educational experience.
17.	Ensures the motivation given to the faculty members for their academic performance.	Honoured the best performance teachers. IQAC monitored the performance of the teachers.
18.	Ensures a sufficient number of computer systems installed in the labs and departments.	Purchased new computers and installed the same in the labs and departments.
19.	Ensure the energy audit, Green audit and gender audit.	Conducted energy audit, green audit and gender audit.
20.	To direct all departments to keep their MOU active and functional.	The directive to keep all departmental Memorandum of Understanding (MOU) active and functional was implemented, ensuring on going collaboration and engagement as per organizational requirements.
21.	Organise awareness programmes on NAAC and FDPs for the faculties.	Conducted various awareness programme and FDPs for the faculties. Monitored by IQAC.

**IQAC Coordinator**

**Principal**