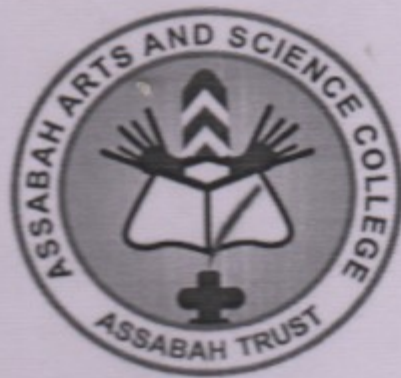


INTERNAL COMPLAINTS COMMITTEE MEETING MINUTES



**Assabah Arts and Science College,
Valayamkulam**

(Affiliates to University of Calicut,

**Recognised by Govt. of Kerala, Run by Assabah Association
Trust)**

Ph: 0494 2654333

assabahasc@gmail.com | www.assabahasc.org.in



ASSABAH ARTS AND SCIENCE COLLEGE

(Affiliated to the University of Calicut, Approved by Govt.)

Run by Assabah Association Trust

Valayamkulam, P.O. Kokkur-679591, Malappuram Dist

CIRCULAR

Date: 17/6/2023

All the members are requested to attend the meeting of ICC (Internal Complaints Committee) which held at the Principal's Chamber on 6/6/2023, 3.pm.

Agenda:

- To conduct an awareness class on "Suicide Prevention".
- To evaluate the previous Programmes.

Principal

(Member, ICC)

Copy to

Members:

- 1) Mohammed Koya M N (Principal)_Member
- 2) Shajitha V, Asst Professor of English, WDC Convenor (Presiding Officer)
- 3) Jisha MK, Asst Professor of Commerce and Management Studies. (Member)
- 4) Sushama ,Asst Professor of Maths (Member)
- 5) Aneer (Member PTA Secretary)
- 6) Bafeesha (Student representative)
- 7) Mubeena (Student representative)



PRINCIPAL
Assabah Arts & Science College
VALAYAMKULAM

Internal Complaints Committee

Meeting minutes

Date: 16/6/2023.

Time: 3 p.m.

Venue: Principal's chamber.

Agenda.

- * To conduct an awareness class on "Suicide Prevention".
- * To evaluate the previous programmes.

members of the ICC.

1. Prof Mohammed Koya MN (Principal) Member
2. Shajitha V (Pending Officer) - Convenor
3. Jisha MK (Member)
4. Sushama (Member)
5. Aneer (CPTA Secretary)
6. Bafeesha (Student Representative)
7. Nubeena (Student Representative)

Discussions & Decisions

The convenor welcomed all members to the meeting. ICC members discussed about conducting an awareness class on "Suicide Prevention" class on 21/6/2023 for all students. Resource Persons will be Kusaiya Nadran, Mohd Farhan & Fathimathul Hanan from Psychology Dept. Also era-

evaluated the previous programmes and their attractions. ICC conducted an awareness class on Adolescence: mental Health & Hygiene and evaluated the success of ICC which were decided in the earlier meeting.



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CIRCULAR

Date: 1/8/2023

All the members are requested to attend the meeting of ICC (Internal Complaints Committee) which held at the Principal's Chamber on 2/8/2023, 3.pm.

Agenda:

- To organise a gender sensitisation programme.(A General Awareness)
- To evaluate the success of the ICC.

Principal
(Member,ICC)


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Copy to

Members:

- 1) Mohammed Koya M N (Principal)_Member
- 2) Shajitha V,Asst Professor of English,WDC Convenor (Presiding Officer)
- 3) Jisha MK,Asst Professor of Commerce and Management Studies. (Member)
- 4) Sushama ,Asst Professor of Maths (Member)
- 5) Aneer (Member PTA Secretary)
- 6) Bafeesha (Student representative)
- 7) Mubeena (Student representative)



Internal Complaints Committee

Meeting minutes

Date: 2/8/2023.

Time: 3 pm

Venue: Conference Hall

Members of ICC

Agenda

- * To organise a gender Sensitization programme.
- * To evaluate the progress of ICC.

members of ICC

1. Mohammed Koya MN (Principal) - member
2. Shajitha V (Presiding officer, Convener) ^{Shajitha}
3. Jisha MK (member) ^{Jisha}
4. Sushama (member) ^{Sushama}
5. Bateesha (Student Representative) ^{Bateesha}
6. Mubeena (Student Representative) ^{Mubeena}
7. Aneer (PTA Secretary) ^{Aneer}

Discussions & Decisions

The convener welcomed all ICC members to the meeting. ICC members discussed about organising a gender Sensitization programme for all students in two days (8/8/23 & 9/8/23). Resource persons will be Shajitha V (Asst. Prof of English, UDC Convener) and Susaiya Nadran, mem

ber of mental Health club. Also discussed and evaluated the success of ICC. Also ICC conducted an awareness programme on "Suicide Prevention" and evaluated the previous programme which were decided to conduct in the former meeting of ICC.




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CIRCULAR

Date: 14/12/2023

All the members are requested to attend the meeting of ICC (Internal Complaints Committee) which held at the Principal's Chamber on 15/12/2023, 3.p.m.

Agenda:

- To discuss about the improvements in the works of ICC.
- To organise various activities for the upliftment of girls and women.

Principal

(Member, ICC)

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Members:

- 1) Mohammed Koya M N (Principal)_Member
- 2) Shajitha V, Asst Professor of English, WDC Convenor (Presiding Officer)
- 3) Jisha MK, Asst Professor of Commerce and Management Studies. (Member)
- 4) Sushama ,Asst Professor of Maths (Member)
- 5) Aneer (Member PTA Secretary) 65) Bafeesha (Student representative)
- 7) Mubeena (Student representative)



Internal Complaints Committee

Meeting Minutes

Date: 5/12/23.

Time: 3 pm

Agenda:

- * To discuss about the improvements in the works of ICC.
- * To organise various activities for the upliftment of girls and women.

members of ICC

1. Mohammed Koya M.V. (Principal) - Member
2. Shajitha V - Presiding officer, Convenor
3. Jisha MK - member
4. Sushama - member
5. Bafeesha - Student Representative
6. Mubeena - Student Representative
7. Aneer - CPTA Secretary

Discussions & Decisions

The convenor welcomed all ICC members to the meeting. ICC members discussed about the improvements of ICC and discussed to organise various activities for the upliftment of girls & women. Also conducted gender sensitisation programmes for students in two dates 11/12/23 & 12/12/23 respectively which were decided in the previous meeting. No complaints have been received from the students. Also ICC organised a gender sensitisation programme and evaluated the progress of ICC which were decided to conduct in the previous meeting, dated on 12/12/2023.



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Kas Arts & Science College
VALAYANKULAM